

Indiana Professional Licensing Agency  
 State Board of Cosmetology and Barber Examiners  
 402 W. Washington St. Room W072  
 Indianapolis, IN 46204



**To renew your school license, please return this entire page to the address above after signing, dating, and providing an email address. Be sure to enclose your renewal fee (see below). Checks should be payable to: “Indiana Professional Licensing Agency”.**

**COSMETOLOGY OR BARBER SCHOOL LICENSE**

<b>Indiana Renewal Application</b>	<u>SCHOOL NAME &amp; ADDRESS:</u>	School License Number		License Expiration Date	Renewal Fee (See Below)
	Mail To:  State Board of Cosmetology and Barber Examiners Indiana Professional Licensing Agency 402 W. Washington St. Room W072 Indianapolis, IN 46204	<b>Check ONE:</b> _____ <b>Barber School</b> (\$300 renewal fee) _____ <b>Cosmetology School</b> (\$400 renewal fee)			
		<b>**ADD \$50 LATE FEE IF RENEWED AFTER EXPIRATION DATE**</b>			
		My signature below indicates our desire to renew our School license.			
		<u>Signature of Officer</u>		<u>Date Signed</u>	
<u>Make Check Payable To:</u> Indiana Professional Licensing Agency		<u>EMAIL ADDRESS:</u>			

- According to the statutes IC 25-8-13-3(a), the board shall charge a fee for an application to issue or renew a cosmetology or barber school license. If the school renewal is late, a **\$50 late fee will be applied.**
- Failure to submit an application completed in its entirety will result in the delay of your school license renewal.
- Failure to submit the appropriate fee (including late fee, if applicable) will result in the delay of your school license renewal.
- If you have questions, please feel free to contact the State Board of Cosmetology and Barber Examiners by email at [pla12@pla.in.gov](mailto:pla12@pla.in.gov) or by phone at (317) 234-3031.